

QUILON CO-OPERATIVE URBAN BANK LTD. NO.960

HEAD OFFICE, YMCA ROAD, CHINNAKKADA,

KOLLAM - 691001

PHONE: 0474-2749650 & 2762504

TENDER DOCUMENTS

TENDER NO. 3/25

Name of work: Electrical work for AC in main branch.

Issued to:

Date of issue: / 02 / 2025.

Cost of tender form: Rs. 250/- + GST

SIGNATURE OF TENDERER

I. SHORT TENDER NOTICE

THE QUILON CO-OPERATIVE URBAN BANK LTD. NO.960

HEAD OFFICE, YMCA ROAD, CHINNAKKADA, KOLLAM- 691001.

Web site: WWW. Quiloncub.com, E Mail:info@quiloncub.com

Phone: 0474-2749650 & 2762504.

General Manager, The Quilon Co-operative Urban Bank Ltd. No. 960, Kollam invites item wise tenders for the following works from registered contractors, reputed firms etc. having sound technical and financial capacity and having expertise in interior work, furnishing and other works in Bank sector.

Tender No.	Name of work	EMD (Rs.)	Cost of tender Form (Rs.)	Time of completion
(1)	(2)	(3)	(4)	(5)
1/25	Renovation work of Board Room in Head Office.	17,000/-	1,000/- + GST	6 weeks
2/25	Partition work for AC in main Branch.	6,800/-	500/- + GST	6 weeks
3/25	Electrical work for AC in Main Branch.	1,350/-	250/- + GST	3 weeks

Tender documents can be purchased from the office of the undersigned for a non-refundable fee as mentioned in column (4), in the form of cash or Demand Draft in favour of the under signed, payable at Kollam, on any branch of the Quilon Co-operative Urban Bank or the Kerala Bank or any Scheduled Bank, on written request, or down load from the Bank's official site www.quiloncub.com from **15/02/2025 till 12.00 noon on 20/02/2025**. Tenders submitted with the downloaded documents should accompany a separate DD, as said earlier, for the cost of tender form mentioned in column (4). Tenders must be delivered to the office of the undersigned on or before **14.00 hours on 20/02/2025**.

Date: 04/02/2025 .

(sd/-) General Manager

SIGNATURE OF TENDERER

II. ABSTRACT OF TENDER – AT A GLANCE

1. Name of work : Electrical work for AC in Main Branch.
2. Cost of tender documents : Rs. 250/- + GST
3. Earnest Money Deposit : Demand Draft Rs. 1,350/- from Quilon Co-operative Urban bank or Kerala Bank or any Scheduled Bank, payable at Kollam, in favour of the General Manager, Quilon co-operative Urban bank.
4. Firm period of tender : 4 months from date of tender
5. Date of issue of Tender Documents : 15/02/25 to 20/02/2025 12.00 noon
6. Place of issue and receipt of tender : Quilon Co-operative Urban Bank Head Office, YMCA Road, Kollam
7. Last date of receipt of tender : Up to 14.00 hours on 20/02/2025
8. Date of opening tender : 16.00 hours on 20/02/2025
9. Name and address of the authority - : The General Manager,
to whom the tender to be submitted Quilon Co-operative Urban Bank, Head Office, YMCA Road, Kollam.
10. Security Deposit for agreement : 5 % of Amount of Contract
11. Period of Completion of work : 3 weeks
12. Date of commencement of work : On or before 7th day of receipt of work order

SIGNATURE OF TENDERER

III. LIST OF DOCUMENTS TO BE SUBMITTED

ALONG WITH TENDER

1. Full set of Tender Documents in original purchased from the Bank or down loaded from web site, duly filled in and signed wherever required (including at the bottom of each and every page).
2. DD in favor of the General Manager of the Bank, payable at Kollam for the cost of tender form if tender documents are down loaded from website.
3. Earnest Money Deposit in favor of the General Manager of the Bank, payable at Kollam
4. Tender Schedule in the Tender Documents duly quoting the rate for each item of work in figures and words with amount for each item of work and its grand total.
5. Total Amount of Work including GST at the bottom of the Tender Schedule must be duly filled up in figures and words and signed with phone no. and communication address.
6. Declaration of the tenderer duly signed.

IV. DECLARATION

I / We..... do hereby declare that none of my relations as per the list given in section 11 of Chapter V - GENERAL CONDITIONS OF

TENDER is in charge of the above work or are having control over it.

Date

TENDERER.....

SIGNATURE OF TENDERER

V. TENDER FORM

THE QUILON CO-OPERATIVE URBAN BANK LTD. NO. 960

Name of work: Electrical work for AC in main branch.

To

THE General Manager, Quilon Co-operative Urban Bank,
Head Office, YMCA Road, Chinnakkada, Kollam.

1. I/We do here by tender to execute the works enumerated in the schedule accompanying in accordance with the terms in your tender notification dated 04/02/2025 and specifications and conditions of contract.
2. Copy of the specifications, contained in the tender documents, duly signed is also enclosed.
3. I/We further agree to complete the whole work in THREE WEEKS from the 7th date of receipt of order to start work and maintain the minimum rate of progress to complete the work in time.
4. I/We agree to keep the tender open for acceptance for FOUR MONTHS from the date of opening tender and not to make any modifications in its terms and conditions which are not acceptable to Bank.
5. A sum of Rs. 1,350/- aforesaid is forwarded as Earnest Money Deposit. If I/We fail to keep the tender open as aforesaid or make any modifications in the terms and conditions of the tender which are not acceptable to the Bank OR if after the tender is accepted I/We fail to execute the agreement provided in clause (2) of chapter VI conditions of contract or to commence the execution of work as provided in the conditions I/We agree that the Bank shall, without prejudice to any right or remedy be at liberty to forfeit the said earnest money absolutely.
6. I/We agree that arbitration shall not be a means to settle disputes arising out of contract conditions.

Encl. (1) Tender documents, (2) EMD

Signature of Tenderer

Date:

Name and address

Phone no.....

SIGNATURE OF TENDERER

VI. TENDER SCHEDULE

THE QUILON CO-OPERATIVE URBAN BANK LTD.

Name of work: Electrification work for providing AC in Kollam main branch.

Sl. No.	Description	Quantity	Unit	Rate (Rs.)		Amount (Rs.)
				Figures	Words	
1	Supply and fixing 20 mm dia. light gauge PVC conduit and accessories, neatly clamped on surface of ceiling, counters etc. or concealed through wall and making good the damages.	100 m	metre			
2.	Supply and drawing 650/1100 V grade FR PVC insulated single core copper wire of size 4.00 sq. mm 2 run + 1 run 2.5 sq. mm through the existing surface/recess conduit including giving connection.	110 m	metre			
3.	Supply, installation, testing and commissioning of 4 way double door vertical TPN DB. of approved make with insulated tinned copper bus bar interconnections, earthing and neutral terminal blocks, circuit, dummies, with necessary terminal boxes for the incoming cables and outgoing conduits etc., recessed to wall or metal frame for fixing, making good the wall etc.	1 no	each			
4	Supply, fixing, testing, commissioning and wiring of following accessories of approved make suitable for 50 Hz. AC supply in the existing enclosure.					
(a)	6 A to 25 A SP MCB	6nos.	each			
(b)	63 A 4P 100 mA RCCB	1 no.	each			
5	Supply and fixing modular type 32 A 2 pole DP switch with plate and PVC box and giving connection complete.	4 nos.	each			
	Total amount					

i/we agree to execute the work at a total cost of Rs.

..... (including GST)

Signature of Tenderer

Name, address and Phone No.
.....

Place & Date.....

SIGNATURE OF TENDERER